

## **EMPLOYER VERIFICATION ACCEPTANCE OF RESPONSIBILITY** **CRIMINAL HISTORY BACKGROUND CHECK**

The consumer who chooses to be the employer of their attendants are required to have criminal history background checks performed on the attendants that they hire. The employer will be informed of the results of the criminal history background check. The employer may still choose to hire an attendant even if he/she is found to have a criminal history with prohibited offenses.

Criminal history background checks will be performed at no cost to the employer. Performance of the criminal history background check and its cost will be the responsibility of the Fiscal/Employer Agent (PALCO).

Criminal history background checks are mandatory but an employer may still choose to hire an attendant even if he/she is found to have a criminal history.

### **Employer Selection of Criminal History Background Check Option**

- I have read the above policy and I understand that a criminal history background record check on all attendants is mandatory. I also understand that I may choose to employ an attendant even if he/she is found to have a criminal history.
- I have been informed about my responsibilities as an employer for my own personal health and safety in my own home and I accept responsibility for my decision should I choose to hire an attendant with a criminal history.

### **Employer Acceptance of Responsibility for Employment**

As the employer, I have the right to choose to hire an attendant with a criminal record. In doing so, I accept responsibility for my decision and potential consequences of my decision.

**I choose to hire the below named Attendant.**

\_\_\_\_\_  
**Attendant Name**

\_\_\_\_\_  
**Case ID#**

\_\_\_\_\_  
**Consumer Name**

\_\_\_\_\_  
**Case ID#**

\_\_\_\_\_  
**Authorized Representative (AR), if applicable**

\_\_\_\_\_  
**Case ID#**

\_\_\_\_\_  
**Consumer or AR (if applicable) Signature**

\_\_\_\_\_  
**Date**

**Please return this form to Palco via email: [enrollment@palcofirst.com](mailto:enrollment@palcofirst.com) or via fax to 1.877.859.8757.**