



# PALCO BI-WEEKLY VENDOR SCHEDULE - 2025

## WV Personal Options – Aged/Disabled Waiver Program

Service Period		Timesheets Due to Palco By 5 PM	Payment Date
MONDAY	SUNDAY	TUESDAY	FRIDAY
Start Date	End Date	Deadline	Paid On
December 16, 2024	December 29, 2024	December 31, 2024	January 10, 2025
December 30, 2024	January 12, 2025	January 14, 2025	January 24, 2025
January 13, 2025	January 26, 2025	January 28, 2025	February 7, 2025
January 27, 2025	February 9, 2025	February 11, 2025	February 21, 2025
February 10, 2025	February 23, 2025	February 25, 2025	March 7, 2025
February 24, 2025	March 9, 2025	March 11, 2025	March 21, 2025
March 10, 2025	March 23, 2025	March 25, 2025	April 4, 2025
March 24, 2025	April 6, 2025	April 8, 2025	April 18, 2025
April 7, 2025	April 20, 2025	April 22, 2025	May 2, 2025
April 21, 2025	May 4, 2025	May 6, 2025	May 16, 2025
May 5, 2025	May 18, 2025	May 20, 2025	May 30, 2025
May 19, 2025	June 1, 2025	June 3, 2025	June 13, 2025
June 2, 2025	June 15, 2025	June 17, 2025	June 27, 2025
June 16, 2025	June 29, 2025	July 1, 2025	July 11, 2025
June 30, 2025	July 13, 2025	July 15, 2025	July 25, 2025
July 14, 2025	July 27, 2025	July 29, 2025	August 8, 2025
July 28, 2025	August 10, 2025	August 12, 2025	August 22, 2025
August 11, 2025	August 24, 2025	August 26, 2025	September 5, 2025
August 25, 2025	September 7, 2025	September 9, 2025	September 19, 2025
September 8, 2025	September 21, 2025	September 23, 2025	October 3, 2025
September 22, 2025	October 5, 2025	October 7, 2025	October 17, 2025
October 6, 2025	October 19, 2025	October 21, 2025	October 31, 2025
October 20, 2025	November 2, 2025	November 4, 2025	November 14, 2025
November 3, 2025	November 16, 2025	November 18, 2025	November 28, 2025
November 17, 2025	November 30, 2025	December 2, 2025	December 12, 2025
December 1, 2025	December 14, 2025	December 16, 2025	December 26, 2025
December 15, 2025	December 28, 2025	December 30, 2025	January 9, 2026
December 29, 2025	January 11, 2026	January 13, 2026	January 23, 2026

Late time submissions and mistakes may result in late payment!

### 2025 Bank and/or Palco Office Closures

New Year's Day - Wednesday, January 1\*  
 Martin Luther King, Jr. Day - Monday, January 20  
 President's Day - Monday, February 17  
 Memorial Day - Monday, May 26\*  
 Juneteenth Day- Thursday, June 19  
 Independence Day - Friday, July 4\*

Labor Day - Monday, September 1\*  
 Columbus Day - Monday, October 13  
 Veterans Day - Tuesday, November 11  
 Thanksgiving - Thursday-Friday, November 27-28\*  
 Christmas - Wednesday-Thursday, December 24-25\*

\* Palco Office Closures