

2026 Payroll Schedule - Bi-Weekly - WV IDW & TBIW Vendor



Service Start Date (Monday)	Service End Date (Sunday)	Deadline to Submit Invoices - Due to Palco by 5:00 pm	Payment Date (Friday)
December 8, 2025	December 21, 2025	December 23, 2025	January 2, 2026
December 22, 2025	January 4, 2026	January 6, 2026	January 16, 2026
January 5, 2026	January 18, 2026	January 20, 2026	January 30, 2026
January 19, 2026	February 1, 2026	February 3, 2026	February 13, 2026
February 2, 2026	February 15, 2026	February 17, 2026	February 27, 2026
February 16, 2026	March 1, 2026	March 3, 2026	March 13, 2026
March 2, 2026	March 15, 2026	March 17, 2026	March 27, 2026
March 16, 2026	March 29, 2026	March 31, 2026	April 10, 2026
March 30, 2026	April 12, 2026	April 14, 2026	April 24, 2026
April 13, 2026	April 26, 2026	April 28, 2026	May 8, 2026
April 27, 2026	May 10, 2026	May 12, 2026	May 22, 2026
May 11, 2026	May 24, 2026	May 26, 2026	June 5, 2026
May 25, 2026	June 7, 2026	June 9, 2026	June 18, 2026
June 8, 2026	June 21, 2026	June 23, 2026	July 2, 2026
June 22, 2026	July 5, 2026	July 7, 2026	July 17, 2026
July 6, 2026	July 19, 2026	July 21, 2026	July 31, 2026
July 20, 2026	August 2, 2026	August 4, 2026	August 14, 2026
August 3, 2026	August 16, 2026	August 18, 2026	August 28, 2026
August 17, 2026	August 30, 2026	September 1, 2026	September 11, 2026
August 31, 2026	September 13, 2026	September 15, 2026	September 25, 2026
September 14, 2026	September 27, 2026	September 29, 2026	October 9, 2026
September 28, 2026	October 11, 2026	October 13, 2026	October 23, 2026
October 12, 2026	October 25, 2026	October 27, 2026	November 6, 2026
October 26, 2026	November 8, 2026	November 10, 2026	November 20, 2026
November 9, 2026	November 22, 2026	November 24, 2026	December 4, 2026
November 23, 2026	December 6, 2026	December 8, 2026	December 18, 2026
December 7, 2026	December 20, 2026	December 22, 2026	December 31, 2026
December 21, 2026	January 3, 2027	January 5, 2027	January 15, 2027

Late time submissions, or mistakes, may result in late payment.

Palco Office Closures

*Our office will be closed on these dates.
Support will be available the following
business day.*

New Year's Day (January 1, 2026)
Martin Luther King Day (January 19, 2026)
Memorial Day (May 25, 2026)
Independence Day (Observed July 3, 2026)
Labor Day (September 7, 2026)
Thanksgiving (November 26-27, 2026)
Christmas (December 24-25, 2026)

Other Observances

*Federal offices and banking institutions
may be closed on these days, in addition to
Palco's Office Closures.*

President's Day (February 16, 2026)
Juneteenth (June 19, 2026)
Columbus Day (October 12, 2026)
Veterans Day (November 11, 2026)

Contact Us

*Whether you need help viewing a paystub, want to set up a new worker but don't know how, or
something else, we are happy to help. Here are the best ways to get in touch with us.*

Call us on the phone

Our toll-free number is **866-710-0456**. If we do not answer, please feel free to leave a voicemail! We will get back to you as quickly as possible.

Interact with our chat

Go to our website, www.PalcoFirst.com. Then, click the grey chat bubble at the bottom of this page. Type in your information, and click "Start Conversation" to begin chatting.

Send an email to us

For general support, email customersupport@palcofirst.com.